Example CMI Assignment Cover Page

Unit Details

Candidate Name:	
Organisation:	
CMI Member P Number:	
CMI Unit Title:	
CMI Unit Number:	
CMI Qualification Code:	
Direct Contact Number:	
Email Address:	
First Submission or a Resubmission	
Date Assignment Submitted:	

Word Count

	Allowed	Actual	
Task 1			
Task 2			
Task 3			
Task 4			+ or - %
Total Words			

Your assignment brief includes the number of allowed words per task. Your work may well be resubmitted if it does not meet the word count guidance.

Candidates must comply with the required word count, within a margin of + or - 10%. These rules exclude the contents page, introduction, headings, information contained within reference, conclusion and bibliographies.

Where a candidate's work has contravened the word count policy, it will be reviewed by the Assessor and Chief Assessor before a final decision is made.